

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, December 12, 2019, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain welcomed Board Members and their spouses along with employees to the Christmas luncheon. Following lunch, he called the meeting to order at 1:22 pm. Other Board members present included Jim Blancq, Robert Montgomery, Don Stutsman and his wife Ellen, Sid Collinsworth and wife Kathey, Sam Snyder and wife Mary Anna, John Adams and wife Pat, and Dana McKelvain. General Manager Mark Gardenhire, employees Betty Barrett, Tyler George, and Kyle Tischler were also present.

Visitor Comments, limited to five minutes: None present

Review and approve November meeting minutes: Following a review of the November 14, 2019, meeting minutes, Robert Montgomery made a motion to approve the minutes as corrected, clarifying that the typographical error “at 2:10 p.m.” shall be removed from the minutes. Sam Snyder seconded the motion, and it carried.

Review and approve the December 2, 2019, Called Meeting minutes: Following a review of the Called Meeting minutes, Sam Snyder made a motion to approve the minutes as read. Robert Montgomery seconded the motion, and it carried.

Review and approve November expenditures and financial reports: Following a review and discussion, John Adams made a motion to approve the reports as submitted. Robert Montgomery seconded the motion, and it carried.

Update on RD and TWDB Projects: There were no updates concerning the projects. Mark stated that the TWDB funding is only for the raw waterline under the lake. USDA funding will cover the standpipe and everything else.

Update from Special Committee: Committee members Sam Snyder, Robert Montgomery, Burrell McKelvain and General Manager Mark Gardenhire met with Stephens Rural SUD committee members Danny Stephens, Johnny Lockhart, and Leshia Brewster. Mark reported that they “put all their cards on the table” and then discussed different areas that would need to be considered. There will be different benefits for each entity, and everyone seemed to have a positive attitude regarding a possible working relationship. No specifics were discussed, and the committee members stayed with the basics. Don Stutsman suggested that the progress continue concerning both the TWDB and USDA projects. If a merge between the two entities takes place, it will be several years before anything can be finalized. A discussion followed, and John Adams made a motion to continue both the USDA and TWDB projects as planned. Don Stutsman seconded the motion, and it carried.

Manager’s Report: 1) Mark reported that he, Burrell and Don attended the TRWA Conference in Allen last week. Other systems talked about large increases in the number of customers they are adding. Discussions concerning health care were also held. Burrell and Don briefed the other board members on sessions they attended. Don also submitted informational notes he gathered from the sessions that included Legislative Updates, Management of Easements and Right-of-Way, the Public Utility Commission of Texas, Operational Optimization and Asset Management Infrastructure. Don also gave a list of online resources for obtaining further information on handling situations in water systems, as well as Board Meetings for Water Districts and District Elections. 2) Mark stated that our quarterly water sample tests for Trihalomethane (THM) and Haloacetic Acid (HAA) were taken today. 3) Mark gave an update on the

roof damage to the office/shop building and the pump station. An estimate of \$13,000 was submitted by Fat Matt Roofing, but the insurance company will not cover that amount. We received a check in the amount of \$7,565.32. Mark explained that EMC Insurance will hold a remaining \$2,000 payout until after the roof has been repaired. After talking with the roofing company, they will come look at the roof again and give an estimate for only replacing rubber seals, new screws, and a spray sealant, while keeping the current tin roof, as well as replacing the roof on the pump station building. 4) We also had a lightning strike that hit our Scada equipment and the telephone lines. After we receive invoices from Wallace Controls and Leonard Water Services for replacement costs, we will submit a claim with our insurance company.

Convene to Executive Session, if necessary, in accordance with Texas Government Code 551.074 of the Open Meetings Act regarding the discussion of, or action to be taken, concerning Personnel Issues and Texas Gov't Code 551.071 concerning Consultation with attorney.

Reconvene to Open Session.

Action taken, if any.

There being no further business, John Adams made a motion that the meeting adjourn. Jim Blancq seconded the motion, and it carried. The meeting adjourned at 2:45 p.m.

Burrell McKelvain, Certifying Official
Fort Griffin Special Utility District