

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, February 6, 2020, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:49 pm. Other Board members present included Sam Snyder, John Adams, Sid Collinsworth, Don Stutsman, Jim Blancq, and Robert Montgomery. Office Administrator Betty Barrett and Field Supervisor Tyler George were also present.

Visitor Comments, limited to five minutes: None present

Review and approve January 2, 2020, meeting minutes: Following a review of the January 2, 2020, meeting minutes, Don Stutsman made a motion to approve the minutes as read. Sid Collinsworth seconded the motion, and it carried.

Review and approve January expenditures and financial reports: Following a review and discussion, Sam Snyder made a motion to approve the reports as submitted. Don Stutsman seconded the motion, and it carried.

Auditors' Report: Due to the inclement weather, the auditors were not able to attend the meeting. They will present the 2018-2019 Audit at the March Board meeting.

Update on RD Project; discuss & take action concerning right-of-way easements: Board President McKelvain reported that General Manager Mark Gardenhire has been talking to Bryan Woodward concerning his giving FGSUD a right-of-way easement along his property line. According to Mark, Mr. Woodward agreed to the same easement fee he received from West Central Texas Municipal Water District. Mark informed him that FGSUD had not paid that much for two other easements, and Mr. Woodward agreed to reconsider and discuss the fee after Mark talked to the Board. Engineer Derek Turner had submitted maps with properties as well as waterline proposals. Tyler explained the areas on the map to further inform the Board. Board member Don Stutsman asked if it is possible to go out in the State right-of-way rather across Mr. Woodward's property. President McKelvain stated that he has reservations about paying Mr. Woodward more than we had already paid the other two property owners for their easements. Board members Robert Montgomery and John Adams asked Burrell to meet with Mr. Woodward to try to negotiate with him.

Update on TWDB Project: Office Administrator Betty Barrett reported that the first interest payment to Texas Water Development Board was submitted to them on January 31st. In order to comply with TWDB and their procedure for funding/banking, Betty will need to open an additional bank account which will be designated as "FGSUD Interest and Sinking Fund." Monthly disbursements from FGSUD Operating Account (at FNB) will be deposited to the "Reserve Fund" (FFB) that is already set up. A monthly invoice will be sent from TWDB via BOK Financial and forwarded to Betty. From a reference list, Betty will match the invoice date and amount, issue a check from FGSUD Operating Account and deposit it into the FGSUD Interest and Sinking Fund Account (FFB). She will then issue a check from that account and forward it to BOK Financial Wealth Management Account.

Update from Special Committee: Special Committee members Mark Gardenhire, Robert Montgomery, and Burrell McKelvain met with the Stephens County Rural SUD committee members on January 14 for further discussion regarding a possible merge of the two entities. Robert stated that it was a cordial but short meeting wherein SCRSUD decided against any form of merge. Their only desire is to sell FGSUD water at a cost between \$10 - \$12 per 1,000 gallons. On behalf of the FGSUD, committee members declined to accept that deal.

Manager's Report: 1.) In the absence of General Manager Gardenhire, Field Supervisor Tyler George gave a detailed update on the replacement of flow meters and valves beginning at the "twin meters." Tyler stated that these are the most important because they register water flow east toward the Hubbard Lake area and south toward Moran. Mark requested bids from three contractors – Marty Smith Pipeline Construction, Ivy & Ivy Construction, and Jim Coop. Mr. Coop declined the job due to a lack of manpower. Marty Smith submitted a bid of \$6,045, and Ivy & Ivy bid the job at \$5,000. Tyler stated that he and Tech Eric Herod would help with the work as needed on the job which should take about three days. He also explained how the contractors broke down the charges in their bids. Expenses for parts, meters, miscellaneous, and labor are estimated to be approximately \$22,000. Following Tyler's report, the Board asked which of the two contractors he would recommend. Tyler said he would recommend Ivy & Ivy Construction. Following the discussion, John Adams made a motion to award the construction job to Ivy & Ivy Construction. Robert Montgomery seconded the motion, and it carried. 2.) The higher than normal water loss for January was discussed. Tyler explained that we had five major water leaks that went undetected for several days. A lightning strike a few months earlier damaged our SCADA system, and without its alerts there was no way to know about the leaks which were in areas not well traveled. Tommy with Wallace Controls & Electric has gotten together what he needs to replace and upgrade the SCADA system. He plans to be ready to bring everything to the office and reconnect it on February 10th or 11th.

Convene to Executive Session, if necessary, in accordance with Texas Government Code 551.074 of the Open Meetings Act regarding the discussion of, or action to be taken, concerning Personnel Issues and Texas Gov't Code 551.071 concerning Consultation with attorney.

Reconvene to Open Session.

Action taken, if any.

Executive Session was not called for.

There being no further business, Sam Snyder made a motion that the meeting adjourn. John Adams seconded the motion, and it carried. The meeting adjourned at 2:14 p.m.

Burrell McKelvain, Certifying Official
Fort Griffin Special Utility District