

# FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109  
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, June 6, 2019, at The Feed Store, 148 S. Jacobs St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:52 pm. Other Board members present included John Adams, Sam Snyder, Jim Blancq, Robert Montgomery, and incoming Board members Sid Collinsworth Don Stutsman. General Manager Mark Gardenhire, Office Administrator Betty Barrett, and Tech/Field Supervisor Tyler George were also present.

Visitor Comments, limited to five minutes: None present

Results and certification of May 4, 2019 Election: President McKelvain gave the results of the May 4 Board of Directors Election as follows:

Place 1 Ken Hill – 40 votes  
Don Stutsman – 55 votes  
Place 2 Ben Hale – 38 votes  
Sid Collinsworth – 57 votes

Motion to accept the election results was made by Robert Montgomery and a second was made by John Adams. By unanimous vote, the election results were accepted. President McKelvain signed and sealed the Certification of Election, and the Oath of Office was administered to newly elected Directors, Don Stutsman and Sid Collinsworth.

Approval of minutes: Following a review of the May 2, 2019, meeting minutes, Sam Snyder made a motion to approve the minutes as read. John Adams seconded the motion, and it carried unanimously.

Approval of expenditures and financial reports: Election expense and vehicle repair expense were discussed. Following the review of May 2019 expenditures and financial reports, Robert Montgomery made a motion to approve them as submitted. Sam Snyder seconded the motion, and it carried unanimously.

Review and discuss annual budget: Betty stated that there are some budget items that need to be adjusted, and it can be done very easily. John Adams asked Betty to bring her figures and suggestions to present to the Board at the July meeting.

Manager's Report: 1) Mark stated that engineer Derek Turner had a family emergency and could not attend the meeting today, and he has nothing new to report on the project. Everything is going as scheduled and hopefully within 45-60 days we will receive the Letter of Conditions from Rural Development and the Water District Board and the funds will be released. Don Stutsman asked who the Project Manager is, and Mark responded that he, along with Derek Turner, is the Project Manager. Don also asked if there is a Project Plan Schedule. Mark stated that there is not one at this time because things change so often it would have to be updated almost daily.

2) Mark reported that he purchased a Scag heavy duty lawnmower that will be financed through Sheffield Financial in Sam Snyder's name. Financing could not be obtained in the District's name without an individual being the responsible party. The cost of the mower is \$7,777.67 and will be financed for 48 months at 0 % interest. FGSUD will make the monthly payments of \$162.04. The Dixon mower has not been repaired to date but should be within the next 1-2 weeks. If it is operable, the resale value will be around \$2,000.

3) Next Thursday, June 13, our quarterly HAA and THM samples will be taken, and hopefully the results will be under the limit again. Additional flushing will be done prior to the sample day to help raise the residuals.

4) Updated Directors Guide booklets were given to new Directors, and Betty stated that she has ordered three more to have on hand if anyone else would like to have one.

5) Due to July 4<sup>th</sup> being the date for the regular board meeting, it will be rescheduled for Tuesday, July 2, 2019.

Update on District's legal boundaries Mark reported that he has had several conversations with Leonard Dougal of Jackson Walker law firm regarding the procedures for amending the District's legal boundaries to exclude the City of Moran. It was discovered that TCEQ did not forward to the Public Utilities Commission the paperwork that transferred SWSC Certificate of Convenience and Necessity (CCN) to FGSUD. That raised some questions concerning bonds. Mark and Betty forwarded a copy of the original paperwork that was sent to TCEQ pertaining to the transfer of the CCN from SWSC to FGSUD. Attorney Dougal instructed TCEQ to take care of the matter immediately so that we can move forward with the projects.

Convene to Executive Session, if necessary, in accordance with Texas Government Code 551.074 of the Open Meetings Act regarding the discussion of, or action to be taken, concerning Personnel Issues and Texas Gov't Code 551.071 concerning Consultation with attorney

There being no further business, John Adams made a motion that the meeting adjourn. Sam Snyder seconded the motion, and it carried. The meeting adjourned at 2:05 p.m.

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Burrell McKelvain, Certifying Official  
Fort Griffin Special Utility District