

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, June 4, 2020, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:47 pm. Other Board members present included Sid Collinsworth, Jim Blancq, Don Stutsman, Robert Montgomery, and Sam Snyder. Engineer Derek Turner, General Manager Mark Gardenhire, and Office Manager Betty Barrett were also present.

Visitor Comments, limited to five minutes: None present

Election of Officers Following discussions, Robert Montgomery made a motion to re-elect incumbents, President Burrell McKelvain and Vice President Sam Snyder, and Don Stutsman to replace John Adams as Secretary/Treasurer. Jim Blancq seconded the motion, and it carried unanimously.

Review and approve March meeting minutes: Following a review of the March 5, 2020, meeting minutes, Sam Snyder made a motion to approve the minutes as read. Don Stutsman seconded the motion, and it carried.

Review and approve March expenditures and financial reports: Following a review and discussion, Robert Montgomery made a motion to approve the reports as submitted. Sam Snyder seconded the motion, and it carried.

Review and approve April expenditures and financial reports: Following a review & discussion, Sam Snyder made a motion to approve the reports as submitted. Robert Montgomery seconded the motion, and it carried.

Review and approve April expenditures and financial reports: Following a review & discussion, Don Stutsman made a motion to approve the reports as submitted. Jim Blancq seconded the motion, and it carried.

Field Manager's Report: Tyler George was not present, so Mark gave a report

- 1.) Flow meter replacement Update: So far one has been replaced at the lake and one at the office.
- 2.) Water Loss: After the location and repair of major water leaks, the water loss was down.

General Manager's Report:

- 1) Update on USDA RD and TWDB Project: Mark stated that verbal agreements on right-of-way easements have been obtained. No funds will be released by TWDB until the Environmental Study has been completed. Engineer Derek Turner reported that plans and specs have been completed and submitted to USDA RD. FGSUD must hold a Public Meeting that must be advertised in the local newspaper for 30 days prior to the meeting. Derek talked to TCEQ and was told we can operate the water treatment plant for 30 days in lieu of an advance pilot study.
- 2) Review & approve property loan renewal resolution: President Burrell McKelvain signed the resolution giving Mark authority to renew the property loan at First National Bank.
- 3) Mark reported that he has hired two new employees, Brian Waggoner and Cameron Dacus. Brian currently has health insurance for himself and his family through the State with whom he previously worked. Mark asked the Board if they would be willing to offer Brian a stipend in the amount of \$597 to cover his expense for his State health insurance rather than withdrawing from that in order to be insured with current employee health insurance through FGSUD and TML Health. No action was taken until further information is obtained on legality as well as documentation.

Office Manager's Report:

- 1) Employer Retirement contribution rate renewal: Betty received a notice regarding the retirement renewal and noted that the Board must elect to keep the current percentage of 2.45% or increase the percentage. A discussion was held but no action was taken.
- 2) Work from home: Betty reported that things are going very well since beginning to work remotely from home.
- 3) Review of Blackwell/Bomar Ranch Agreement: Betty reported she had received a phone call from a member of the Bomar Ranch family who in turn had asked attorney for the Bomar Ranch, David Hundley, to contact her. Regarding the Agreement Mr. Hundley had two questions which concerned the 10-year agreement period and the inclusion of the ranch in FGSUD CCN. A discussion followed, but no action was taken. Board President asked Betty to give Mark contact information for Mr. Hundley.

There being no further business, Sam Snyder made a motion that the meeting adjourn. Don Stutsman seconded the motion, and it carried. The meeting adjourned at 2:34 p.m.

Burrell McKelvain, Certifying Official
Fort Griffin Special Utility District