

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Tuesday, July 2, 2019, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:45 pm. Other Board members present included Jim Blancq, Sid Collinsworth, John Adams, Robert Montgomery, and Don Stutsman. General Manager Mark Gardenhire, Office Administrator Betty Barrett, and guest Ken Hill were also present. President McKelvain recognized Ken for his dedication and time he served on the Board of Directors for the past nine years. In appreciation for his service, Ken was presented a gift from the Board and Staff of FGSUD.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the June 6, 2019, meeting minutes, Robert Montgomery made a motion to approve the minutes as read. Jim Blancq seconded the motion, and it carried unanimously.

Approval of expenditures and financial reports: Following the review of June 2019 expenditures and financial reports, John Adams made a motion to approve them as submitted. Jim Blancq seconded the motion, and it carried unanimously.

Review and discuss annual budget: Betty submitted her recommendation for amending the Budget in the amount of \$17,600 as follows:

- Transfer \$17,600 from Purchase of Assets
- Transfer \$700 to Advertise & Legal Notice
- Transfer \$900 to Dues, Fees & Subscriptions
- Transfer \$3,000 to Election Expense
- Transfer \$8,000 to FNB Loan Interest
- Transfer \$5,000 to Legal, Profession, & Accounting

Following a discussion, the Vehicle Repair & Maintenance Account was reviewed. John Adams made a motion to accept the above recommendation by Betty with an addition of \$2,400 transferred from Purchase of Assets to Vehicle Repair & Maintenance. Don Stutsman seconded the motion, and it carried.

Manager's Report: 1) Kathleen Johnson, a representative of Texas Water Development Board, came to the District office on Friday, June 28th and met with Mark and Derek Turner. Ms. Johnson's purpose is to visit smaller water systems to get ideas on how they can assist us. Mark gave her a history of SWSC and the conversion to FGSUD, as well as showing her maps of our system and answering any questions she had. 2) Mark presented a request from employee Steve Taggart concerning the 1,000-gallon gas tank that is no longer used by the District. The tank could be mounted on one of the City of Moran's firetrucks, adding more water and pressure for putting out fires. Following a discussion, John Adams made a motion that FGSUD donate the gas tank to the City of Moran. Don Stutsman seconded the motion, and it carried. 3) Mark reported that the Dixon lawn mower had been repaired and was sold for \$2,000. He recommended that the funds be used to pay on the new Scag mower that is financed with Sheffield Financial. Robert made a motion to pay the \$2,000 on the new mower. Sid Collinsworth seconded the motion, and it carried. 4) Don asked Mark for an explanation regarding HAA and THM water sample testing. He informed Don about the process of taking the quarterly samples, TCEQ level requirements, as well as handling the negative results. 5) As a member of the TRWA Board, Mark stated he will be attending a meeting in Galveston next week.

Update on RD and TWDB Projects: Derek is progressing with the paperwork and clarifying some of the financials. FGSUD assets are already pledged for the first two USDA loans. Derek and Mark are scheduled to meet on Friday to review and discuss the water treatment plant plans and right-of-way easements.

Update on District's legal boundaries: When Shackelford Water Supply Corporation converted to Fort Griffin Special Utility District, documents concerning the transfer of all debt was transferred as well but had not been forwarded from TCEQ to the PUC. Mark stated that attorney Leonard Dougal is in the process of drafting a letter to TCEQ advising that the paperwork, which was not previously sent, should be submitted to the PUC as soon as possible.

Convene to Executive Session, if necessary, in accordance with Texas Government Code 551.074 of the Open Meetings Act regarding the discussion of, or action to be taken, concerning Personnel Issues and Texas Gov't Code 551.071 concerning Consultation with attorney.

There being no further business, John Adams made a motion that the meeting adjourn. Sid Collinsworth seconded the motion, and it carried. The meeting adjourned at 2:41 p.m.

Burrell McKelvain, Certifying Official
Fort Griffin Special Utility District