

FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, July 2, 2020, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:50 pm. Other Board members present included Don Stutsman, Sid Collinsworth, Jim Blancq, John Adams, and Robert Montgomery. Engineer Derek Turner, General Manager Mark Gardenhire, and Office Manager Betty Barrett were also present.

Visitor Comments, limited to five minutes: None present

Review and approve June meeting minutes: Following a review of the June 4, 2020, meeting minutes, Don Stutsman made a motion to approve the minutes as read. Sid Collinsworth seconded the motion, and it carried.

Review and approve June expenditures and financial reports: Following a review and discussion. Robert Montgomery made a motion to approve the reports as submitted. Don Stutsman seconded the motion, and it carried. Sid Collinsworth showed the other Board members a filter from his swimming pool that demonstrated very dirty water coming through the waterline. Following a discussion on possible causes and the necessity of finding a solution, Mark asked the Board for their approval to have the elevated tower inspected and cleaned. The Board instructed Mark to obtain three (3) bids from companies who perform tower and tank inspections and repairs.

Consider and act on a Resolution authorizing the issuance of \$3,746,000 Fort Griffin Special Utility District Waterworks System Revenue Bonds, Taxable Series 2020; approving additional agreements; and other matters in connection therewith: Following a review of the (TWDB) Resolution, John Adams made a motion to approve the Resolution as submitted. Robert Montgomery seconded the motion, and it carried as follows:

6 Yays
0 Nays
1 Absent

Consider and act on a Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its Water Utility Service: Following a review of the (USDA RD) Resolution, John Adams made a motion to approve the Resolution as submitted. Robert Montgomery seconded the motion, and it carried as follows:

6 Yays
0 Nays
1 Absent

Update on TWDB and USDA RD Projects: 1) Engineer Derek Turner stated that the figure, \$3,746,000, mentioned in the above TWDB Resolution will remain until the project goes out for bid. He also stated that all the paperwork is now under review by TCEQ and USDA Rural Development, and that the review is taking longer due to the water treatment plant. He expects approval in August and expects the project will go out for bids in September. 2) Derek reported that he will conduct the Public Meeting to be held Monday, July 20 at 12:00 noon at Treca's Catering Shack. A Public Meeting notice was published in the local newspaper to invite and give customers an opportunity to ask questions and voice their opinions concerning the pipeline and water treatment plant included in the new project.

General Manager's Report: 1) Mark reported that our water loss is down considerably, and to acceptable, after locating and repairing some large leaks. 2.) Tommy with Wallace Controls has completed an update version of the SCADA system at the elevated tower, twin meters, and the north master meter. 3.) Mark stated that employee Eric Herod has resigned. He further stated that employee Brian Waggoner is learning more about the system, and employee Cameron Dacus will be leaving to return to college around August 10th. At the June 4 Board meeting Mark asked that the Board allow payment to an employee to cover the cost of his personal health/medical insurance he pays for and receives through the State. Mark was instructed to obtain further information concerning the legalities of that type of action and report at the July meeting. Mark stated that he had discussed the same situation with County Judge Bob Skelton who has an employee paying for and receiving health/medical insurance through the State. The County pays a stipend to cover their employee's insurance rather than including her on the County-paid insurance. FGSUD currently pays health/medical insurance in full for employees and their families and paying the employee's State health/medical insurance in lieu of adding him to the District's plan would save money. Following the discussion, Robert Montgomery made a motion to approve paying the employee's cost to cover his health/medical through the State. Don Stutsman seconded the motion with the addition to require the employee to sign a document stating the payment is in lieu of being included on the District's health/medical insurance and that the amount will remain the same. Robert Montgomery withdrew his original motion, Don Stutsman made a motion as stated, and Robert Montgomery seconded the motion. The motion carried, with one "Nay" by Board member Sid Collinsworth. 4) Mark reported that he had been contacted by a company that installs windmills and will require water for an office they plan to construct near our Throckmorton tower. Engineer Derek Turner has added approximately five miles of additional waterline divided into three separate locations in Throckmorton County that should improve water pressure for the areas. No action was taken regarding providing water service for the windmill company until more information is obtained.

President McKelvain – discuss future SUD operations during the continuing time of COVID 19: President McKelvain began the discussion and asked about the negative effects that might be caused by Office Administrator Betty Barrett's request to continue working remotely from home. Betty explained in length the positive aspects she has observed while working from home. She has seen no negatives in the operations of her duties she performs for the District. Regarding communication between her and other employees, she explained nothing has changed. They still communicate as before, via telephone call or text. Following a lengthy discussion and questions asked of and answered by Betty, Don Stutsman made a motion to allow a 90-day test period for Betty operating the business office remotely from home, with a reevaluation done at that time. Robert Montgomery seconded the motion, and it carried.

There being no further business, Sid Collinsworth made a motion that the meeting adjourn. Don Stutsman seconded the motion, and it carried. The meeting adjourned at 3:18 p.m.

Burrell McKelvain, Certifying Official
Fort Griffin Special Utility District