

# FORT GRIFFIN SPECIAL UTILITY DISTRICT

1180 C.R. 109  
Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, August 6, 2020, at the Prairie Star Cook Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:38 pm. Other Board members present included Don Stutsman, Sid Collinworth, Jim Blancq, Robert Montgomery, Sam Snyder, and John Adams. General Manager Mark Gardenhire and Office Manager Betty Barrett were also present.

Visitor Comments, limited to five minutes: None present

Review and approve July meeting minutes: Following a review of the July 2, 2020, meeting minutes, Don Stutsman asked that some wording be amended, in the General Manager's report, for clarification regarding employee health and medical insurance. After amending the wording, Don made a motion to approve the minutes as amended. Robert Montgomery seconded the motion, and it carried.

Review and approve July expenditures and financial reports: 1) President McKelvain asked Mark for explanations of expenses for payments submitted to BenMark Supply, Leonard Water Services, Marty Smith Pipeline Construction, and Jacob & Martin. Following Mark's explanation and further review and discussion, Sam Snyder made a motion to approve the reports as submitted. John Adams seconded the motion, and it carried. 2) President McKelvain also asked Mark if an amended Budget for the current fiscal year has been done. Betty stated that she has a proposed list of amendments as well as a proposed amended Budget and distributed copies of each to Board members and Mark. Betty briefly pointed out the decrease to certain expense line items to increase other expenses. Following a review of her proposals, John Adams made a motion to approve and accept the proposed amendments and Budget. Don Stutsman seconded the motion, and it carried.

Old Business – status of tank cleaning effort: Mark reported that he obtained two separate bids for the elevated storage tank inspection and cleaning. Underwater Tank submitted a bid of between \$3,000-\$3,200. Ron Perrin Water Technologies submitted a bid of \$2,500. Both companies said their charges would be dependent on the depth of sediment in the storage tank. Mark selected Ron Perrin Water Technologies, and on July 31, the storage tank was inspected and cleaned of 8" of sediment. The tank coating is in "pretty good shape," according to the inspection performed. Mark will receive a dvd of the actual services performed, as well as a printed report.

Briefing regarding results of Public Meeting held on July 20, 2020: According to Mark, the public meeting went well, and everyone seemed to leave with more knowledge of the District's operations. Engineer Derek Turner explained about the raw waterline and surveys concerning the project. After giving a history of the project, Derek answered questions from the attendees. President McKelvain gave Mark and Derek credit for a well-presented meeting. Don Stutsman stated that he thinks FGSUD customers want more information and more understanding of the Debt Service Fee included on their water bills. His suggestion is to use social media or the FGSUD website to provide more information and clarity of the system's operations.

General Manager's Report: 1) Mark reported that there were eight big leaks in the past month and three days of overflowing the Throckmorton tower that caused the higher than usual water loss for July. 2) He stated that Roger Lopez has not returned a signed warranty deed for the property on which the standpipe will be located near Highway 6 and FM 1853. Mark contacted Mr. Lopez about the deed, and he will be sending the signed documents soon. 3) Mark informed the Board that he will be having foot surgery for which a 4-6 weeks recovery is expected. He would like permission to carry over his two weeks of vacation, which will give him enough paid time off for his recovery. John Adams made a motion to allow Mark to

carry over his two weeks of vacation for medical leave. Robert Montgomery seconded the motion, and it carried.

Prior to the adjournment of the meeting, President McKelvain informed the Board members that Jim Blancq regretfully turned in his resignation from the Board of Directors. Due to personal reasons, Jim thinks it is in his and the Board's best interests to resign at this time. Jim expressed his appreciation of all he has learned from his time on the Board as well as working with other Board members, Mark, and Betty.

There being no further business, John Adams made a motion that the meeting adjourn. Sid Collinsworth seconded the motion, and it carried. The meeting adjourned at 2:35 p.m.

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Burrell McKelvain, Certifying Official  
Fort Griffin Special Utility District