Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, October 4, 2018, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:50 p.m. Other Directors present included Jim Blancq, John Adams, Ken Hill, and Ben Hale. General Manager Mark Gardenhire, Office Manager Betty Barrett, and engineer Derek Turner also attended the meeting.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the September 6, 2018, meeting minutes, Ken Hill made a motion to approve the minutes as read. Jim Blancq seconded the motion, and it carried.

Approval of expenditures and financial reports: Following a review and discussion of the September, 2018, expenditures and financial reports, John Adams made a motion to approve the expenditures and reports as submitted. Ben Hale seconded the motion, and it carried.

Review & approve the September 28, 2018 Special Called Meeting Minutes: Following a review of the Special Called Meeting minutes, John Adams made a motion to approve the Minutes as read. Ken Hill seconded the motion, and it carried.

Resolution to adopt the updated Water Conservation and Emergency Water Demand Management Plan: Betty reviewed and explained the amendments and updates she made to the Plan, according to requirements for any system who have received loans from State or Federal programs or who are filing application for a loan. Following a discussion concerning the proposed update WC and EWDM Plan, John Adams made a motion to approve and adopt the Plan. Ben Hale seconded the motion, and it carried.

Update on RD Project: Engineer Derek Turner reported that he received word from Mr. Ward Veale concerning the right-of-way easement across his property. Mr. Veale stated that he will agree to payment in the amount of $20/rod, which is equivalent to $1.21/ft. and totaling $5,474 for the easement. Derek said if Sally Satterwhite agrees to the same price, her payment would total approximately $5,253. Following a discussion, John Adams made a motion that the Board approve the costs of the right-of-way easements. Ken Hill seconded the motion and it carried.

Manager’s Report: 1.) Mark submitted copies of the complete Water Utility Rate Analysis created by Chris Nill of Communities Unlimited. He had asked Mark to convey his thankfulness for the opportunity to work with FGSUD. 2.) Mark mentioned that he would like for the new water treatment plant be named in honor of Buddy Fincher, longtime Board President and main force behind establishing the rural water system. Following a discussion, no action was taken until a later date when all Board members are present. 3.) Mark reported that employee Kyle Tischler had recently had major back surgery and is recovering at home. According to his physician, Kyle could possibly be unable to work for four or five more weeks. For his time off already taken, Kyle has used his two weeks of vacation time and five and a half days of sick leave. A discussion was held concerning the FGSUD policy for extended illness or injury. No action was taken until further information could be obtained.

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There being no further business, Ken Hill made a motion that the meeting adjourn. John Adams seconded the motion, and the motion carried. The meeting adjourned at 2:02 p.m.

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Burrell McKelvain, Certifying Official

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