Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, October 5, 2017, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

In the absence of the Board President, Board Vice President Sam Snyder called the meeting to order at 12:39 p.m. Other Directors present included John Adams, Jim Blancq, and Ken Hill, and prospective Director Ben Hale. General Manager Mark Gardenhire and Office Manager Betty Shelton also attended the meeting.

Visitor Comments, limited to five minutes: None

Approval of minutes: Following a review of the September 7, 2017, meeting minutes, John Adams made a motion to approve the minutes as read. Ken Hill seconded the motion, and it carried.

Approval of September, 2017 expenditures and financial reports: Following a review of the September expenditures and financial reports, Ken Hill made a motion to approve the expenditures and reports as submitted. John Adams seconded the motion, and it carried.

Update – Retirement Benefits: Following a discussion concerning the retirement benefit plan with Texas County and District Retirement System (TCDRS) for employees, Jim Blancq made a motion to accept the plan consisting of a 4% contribution each pay period by employees, 2.59% contribution by FGSUD, and 10-year vesting. John Adams seconded the motion, and it carried. The plan is full participation by employees, and previous years of employment will be taken into consideration in the vesting period.

Review and Take Action Concerning 2017-2018 Budget: 1.) Mark explained figures he included in the proposed budget for 2017-2018 and reviewed past income and expenses as well as future estimations. Following a discussion concerning increases in water rates and at Mark’s proposal, Ken Hill made a motion to increase the monthly minimum water charge per customer to $42.50 and increase the rate per 1,000 gallons charged the City of Moran to $11.04. John Adams seconded the motion, and it carried. The new rates will be effective on the November water bill. 2.) The Board discussed an increase in employees’ pay in order to help compensate the deduction for their retirement contribution. Following the discussion, Jim Blancq made a motion to increase each employee’s wages by 4%. John Adams seconded the motion, and it carried. 3.) John Adams made a motion to accept the proposed Budget. Jim Blancq seconded the motion, and it carried.

Update on RD Project: 1.) Mark stated that he will meet with engineer Derek Turner and the representative of the R.O. company concerning specs on the reverse osmosis plant. 2.) Mark also stated that he has not yet met with West Central Texas Municipal Water District to determine the location of the waterline connection.

Manager’s Report: 1.) The City of Albany has scheduled a burn out of their system, using only chlorine in place of chloramine. Mark said that he will also contact TCEQ stating FGSUD’s schedule for a system burn out. 2.) Mark will be attending the Fall Management Conference in Dallas November 1-2, 2017. The November Board of Directors meeting will be rescheduled for Thursday, November 9, 2017.

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There being no further business, John Adams made a motion that the meeting adjourn. Ken Hill seconded the motion, and the motion carried. The meeting adjourned at 2:08 p.m.

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Sam Snyder, Certifying Official

Vice President of the Board