Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, November 1, 2018, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:46 p.m. Other Directors present included John Adams, Jim Blancq, Sam Snyder, Ben Hale, Ken Hill, and Robert Montgomery. General Manager Mark Gardenhire also attended the meeting.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the October 4, 2018, meeting minutes, Ken Hill made a motion to approve the minutes as read. Ben Hale seconded the motion, and it carried.

Approval of expenditures and financial reports: Expenses questioned were check #6573 payable to Jacob & Martin in the amount of $660.00 and check #6585 payable to EMC Insurance Companies in the amount of $969.59. Following a review and discussion of the October 2018, expenditures and financial reports, John Adams made a motion to approve the expenditures and reports as submitted. Sam Snyder seconded the motion, and it carried.

Update on RD Project: Engineer Derek Turner reported that the RD Project plans are about 20% complete. To date we are waiting on comments from property owners Ward Veale and Sally Satterwhite regarding our request for right-of-way easements. Funding from the Texas Water Development Board will be used for the new waterline from the connection across Hubbard Lake. Funding from Rural Development will be used for the construction of the water treatment plant, the standpipe at property of Roger Lopez off FM 1853, and necessary appurtenances.

Manager’s Report: 1.) Mark reported that FGSUD donated hamburger meat and buns for the Volunteer Fire Department’s Fundraiser benefitting employee Kyle Tischler. Approximately $4,000 was raised to assist with medical expenses and lost wages due to his extended time recuperating from major back surgery. 2.) A storage tank, which will cost between $2,000 and $3,000, will be placed at Pump Station #5 to treat water beyond that point. 3.) Mark stated that the waterline relocation at the Fort Griffin State Park has been completed. 4.) The FGSUD website has been updated for receiving online debit/credit card payments. 5.) Mark reported that TRWA is stressing the decertification process taking place in heavy populated areas. 6.) Mark and Burrell will be attending the TRWA Fall Management Conference in Frisco next week, and Mark will be attending a TRWA symposium at A&M the following Tuesday. 67) John Adams made a motion to give employee end-of-the-year bonuses again this year in the amount of $1,500 to each employee who has been with FGSUD over one year, and $500 to each employee with less than one year at FGSUD. Sam Snyder seconded the motion, and it carried.

There being no further business, Sam Snyder made a motion that the meeting adjourn. Ken Hill seconded the motion, and the motion carried. The meeting adjourned at 1:38 p.m.

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Burrell McKelvain, Certifying Official

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