Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, November 9, 2017, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:32 p.m. Other Directors present included Ken Hill, Jim Blancq, John Adams, Sam Snyder, and Ben Hale. General Manager Mark Gardenhire and Office Manager Betty Shelton also attended the meeting.

Visitor Comments, limited to five minutes: None

Approval and swearing in of new Board Member: Following a discussion concerning the replacement of former Board member Barbara Walker, Sam Snyder made a motion to approve Ben Hale to fill Place 2 on the Board of Directors, term expiring in 2019. John Adams seconded the motion, and it carried. The new Board member gave his Statement of Office and was given the Oath of Office.

Discuss and take action, if necessary, regarding Board Member replacement: Board member Sid Collinsworth submitted his resignation from the Board. Following a discussion, Burrell made a motion to accept the resignation. Sam Snyder seconded the motion, and it carried. Replacement for the vacant seat was discussed, and should be taken care of within 60 days.

Approval of minutes: Following a review of the October 5, 2017, meeting minutes, John Adams made a motion to approve the minutes as read. Ken Hill seconded the motion, and it carried.

Approval of October, 2017 expenditures and financial reports: Following a review of the October expenditures and financial reports, Sam Snyder made a motion to approve the expenditures and reports as submitted. Ben Hale seconded the motion, and it carried.

Update on RD Project: 1.) Mark reported that he attended a meeting with TCEQ in Austin to discuss the Reverse Osmosis (RO) plant in our project plan to be sure we are meeting all the requirements. TCEQ requires a pilot study of the breakdown data of the water, which is quite expensive. In the past, Stephens Regional SUD had a pilot study conducted of the same water, and engineer Derek Turner suggested asking them if we can use theirs. A proposed letter of request to the Stephens Regional SUD Board of Directors was reviewed, and Sam Snyder made a motion of approval to send the letter. John Adams seconded the motion, and it carried. 2.) Mark stated that he is still waiting to get a response from Chris Wingert of West Central Texas Municipal Water District regarding the location of our waterline connection. Burrell said he will meet with some of the WCTMWD board members in hopes of obtaining more information.

Manager’s Report: 1.) Mark attended a TRWA meeting in Lubbock recently, and he was approached about becoming a TRWA representative from our District. The current representative plans to resign within a year and an interim representative will take his place until the election is held. Mark asked for the Board’s permission to put his name on the ballot for the next TRWA Board election. The Board meets three times each year. Following a discussion, Sam Snyder made a motion to allow Mark to add his name to the TRWA ballot next year. Jim Blancq seconded the motion, and it carried. 2.) Mark reported that we have had a strong smell of chlorine, which was due to the City’s burnout of their system and FGSUD’s subsequent burnout of our system. After additional flushing throughout the system the results are looking better, but more flushing is required.

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Update by Burrell regarding David Cozart water service: Burrell reported that he has talked with Mr. Cozart about his application for water service. Mark and Betty explained the situation and informed the Board how it was handled. Mr. Cozart was not satisfied with the outcome and requested that Burrell look into it. Burrell asked Mark and Betty to submit some figures concerning the costs that went into efforts to provide water to Mr. Cozart.

There being no further business, Sam Snyder made a motion that the meeting adjourn. Ken Hill seconded the motion, and the motion carried. The meeting adjourned at 2:46 p.m.

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Burrell McKelvain, Certifying Official

President of the Board