Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, May 3, 2018, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:46 p.m. Other Directors present were John Adams, Ben Hale, Jim Blancq, Ken Hill, and Robert Montgomery. General Manager Mark Gardenhire and Office Manager Betty Barrett also attended the meeting.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the April 12, 2018, meeting minutes, John Adams made a motion to approve the minutes as read. Ken Hill seconded the motion, and it carried.

Approval of April, 2018 expenditures and financial reports: Following the discussion and a review of the April expenditures and financial reports, Ken Hill made a motion to approve the expenditures and reports as submitted. Robert Montgomery seconded the motion, and it carried.

Update on RD Project: Mark reported that he and engineer Derek Turner met with Chris Wingert of the West Central Texas Municipal Water District to establish the exact waterline connection site. Mark has also begun work on obtaining right-of-way easements from property owners along the proposed waterline route.

Manager’s Report: 1.) Mark reported the need for replacement of some of the radio read meters that are not transmitting. The meters will register usage readings, but won’t communicate the readings to the laptop computers. It is a slow process due to the turn-around time of shipping the faulty meters back to Master Meter and their replacing those meters with new ones. 2.) Tyler George and Kyle Tischler will be attending the TWUA Customer Service Inspection class in Abilene next week in order to gain credit hours for maintaining their CSI licenses. 3.) Steve Taggart from Moran has been hired and started to work on May 1st to replace Gene Thompkins. 4.) Mark stated that we have been having problems at our pump station #3 involving the plumbing which had to be repaired recently. 5.) Following the last three quarterly water sample tests, which resulted in extremely high levels of THMs, Mark researched possible solutions to the problem. He showed pictures and a brief description of a portable mixer that is installed in the water storage tanks. Keeping the water mixed should lower the chlorine levels, which in turn will lower the THM levels. Additional flushing has been the best way to get lower THM levels, but it isn’t as successful as we need. Mark stated that the ideal location for putting this type of mixer would be the water storage tank at our pump station #7 on FM 576. The cost of the portable mixer is approximately $6,800. Following a discussion, John Adams made a motion to purchase the device with a spending limit of $7,200. Jim Blancq seconded the motion, and it carried.

There being no further business, John Adams made a motion that the meeting adjourn. Ken Hill seconded the motion, and the motion carried. The meeting adjourned at 1:42 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Burrell McKelvain, Certifying Official

President of the Board