Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, June 7, 2018, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:37 p.m. Other Directors present included Jim Blancq, John Adams, Sam Snyder, Ken Hill, and Robert Montgomery. General Manager Mark Gardenhire also attended the meeting.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the May 3, 2018, meeting minutes, John Adams made a motion to approve the minutes as read. Jim Blancq seconded the motion, and it carried.

Approval of May, 2018 expenditures and financial reports: Questions were raised concerning the lease-to-own payments for the backhoe, the $300 feasibility study charge, and reason for more customers turning their meters back. More information will be available at the July meeting. Following this discussion and a review of the May expenditures and financial reports, John Adams made a motion to approve the expenditures and reports as submitted. Sam Snyder seconded the motion, and it carried.

Update on RD Project: Mark reported that he and Burrell will be meeting with Ward Veale in about two weeks concerning the waterline connection site. Obtaining necessary right-of-way easements was also discussed, including a fair compensation payment if landowners require one. Paperwork is being prepared for the installation of the water treatment plant.

Manager’s Report: 1.) Mark informed the Board that water systems are required to take nitrite and nitrate samples, and at this time FGSUD does not have a tester for these types of samples. A base line for our system is needed, and a testing plan will be written. Samples must be taken at our entry points, as well as additional samples throughout the system – possible 16-30 samples daily for six months, depending on TCEQ’s decision. A tester costs approximately $5,100 plus sampling supplies, and according to engineer Derek Turner, it could be reimbursed from the project funds since the tester would also be used in the new treatment plant. Following a discussion, John Adams made a motion to purchase the SR 1000 tester. Robert Montgomery seconded the motion, and it carried. 2.) Mark mentioned the possibility of leasing surplus land we purchased for the water treatment plant site for cattle grazing to keep the grass cut down. Following a discussion, Robert Montgomery made a motion to allow the land for grazing. Sam Snyder seconded the motion, and it carried. Mark stated he will talk to Billy Holson to see if he is interested in the offer. 3.) Kyle Tischler and Tyler George attended continuing education classes in Customer Service Inspection in order to renew their CSI licenses. Employee Steve Taggart and Eric Herod attended a class put on by Hach Company which gave instruction on daily residual testing and use of the colorimeter. Betty is attending the Office Professionals Conference in San Antonio this week. 4.) TxDOT is in the planning stages of widening the shoulders along US Highway 283 north from Albany to Throckmorton County line. Mark and Tyler have been meeting with TxDOT and reviewing our as-built maps, locating and marking our waterlines and highway crossings that extend into the highway rights-of-way, in preparation for possible relocation of waterlines. 5.) We had a major water leak on the Pittman line on FM 2482. 6.) Our customer water usage was up, and our water loss was down.

There being no further business, John Adams made a motion that the meeting adjourn. Robert Montgomery seconded the motion, and the motion carried. The meeting adjourned at 1:45 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Burrell McKelvain, Certifying Official