Fort Griffin Special Utility District

1180 C.R. 109

Albany, TX 76430

FORT GRIFFIN SPECIAL UTILITY DISTRICT Board of Directors met Thursday, July 5, 2018, at the Prairie Star Catering Shack, 100 Ellison St., Albany, TX.

Board President Burrell McKelvain called the meeting to order at 12:55 p.m. Other Directors present included John Adams, Jim Blancq, Ken Hill, and Robert Montgomery. General Manager Mark Gardenhire, Office Manager Betty Barrett, and Jacob & Martin engineer Derek Turner also attended the meeting.

Visitor Comments, limited to five minutes: None present

Approval of minutes: Following a review of the June 7, 2018, meeting minutes, Ken Hill made a motion to approve the minutes as read. Robert Montgomery seconded the motion, and it carried.

Approval of June, 2018 expenditures and financial reports: Betty was absent from the June meeting due to attending the Office Professionals Conference, and some questions were raised during that meeting regarding some expenditures. 1.) Betty gave a breakdown of the lease/purchase contract, amount and number of payments made to date, and the final payment due at the end of the contract. 2.) The $300 feasibility study paid to Jacob & Martin, Ltd. was a more in-depth study for a property in Throckmorton County. Betty stated that she had forwarded a copy of the invoice to the property owner who reimbursed FGSUD the full amount. 3.) Betty explained that the numerous $100 deposit refunds were not customers who were turning their meters back in to the District. The sales of these properties resulted in the seller receiving a deposit refund and the new customers paying their $100 deposit fee. Following the discussion and a review of the June expenditures and financial reports, John Adams made a motion to approve the expenditures and reports as submitted. Ken Hill seconded the motion, and it carried.

Update on RD Project: 1.) Mark, Derek, and Burrell met with Ward Veale, the first property owner at the waterline tie-in and property further west. Mr. Veale stated that he had no problem giving FGSUD a right-of-way easement, although he did ask about payment for the easement. Burrell informed him that the Board would have to discuss it and get back to him. The next property owner is Mrs. Satterwhite who agreed to talk with Burrell about a right-of-way easement along her property. Derek stated that there are possibly six to eight property owners along the proposed waterline. 2.) Derek informed the Board that the Texas Community Development Program offers grants through the Texas Water Development Board to counties who apply. Shackelford County Commissioners agreed to apply for the grant in the amount of $275,000 on behalf of FGSUD. We will be required to pay $13,500 in order to receive the full grant.

Manager’s Report: 1.) Mark reported that he will be attending the TRWA Board meeting in Galveston on July 9th through July 13th. In Mark’s absence, Burrell will be attending the annual BRA Water Customer Meeting on July 10, 2018. 2.) As agreed in the June meeting, Mark talked with Billy Holson and provided him with a land lease for cattle only contract for his review.

There being no further business, John Adams made a motion that the meeting adjourn. Ken Hill seconded the motion, and the motion carried. The meeting adjourned at 1:43 p.m.

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Burrell McKelvain, Certifying Official